



Norval Outdoor Education Instructor

Employment Terms: Full-Time, 3 year contract

Start Date: August 24, 2022

Upper Canada College (UCC) is focused on making the world a more just and inclusive place through dialogue and teamwork. With a commitment to equity and fairness, students learn that what makes us different as individuals makes us stronger as a community. A rigorous academic program is supported by accomplished faculty, exceptional co-curricular programming, and state-of-the-art facilities. The UCC experience is underpinned by five core values: learning, pluralism, service, community, and wellbeing. Among its strategic goals is UCC's ambition to become more diverse and inclusive. This is supported by a recognition that no learning community is whole without the inclusion and amplification of multiple voices; UCC is committed to fostering belonging, striving for justice and peace among all people, and addressing systemic and structural forms of oppression.

Position Overview:

The **Norval Outdoor Education Instructor** is a wonderful opportunity to develop experience, be mentored by outstanding seasoned faculty members, and have phenomenal exposure to a top quality educational experience. The position is responsible for planning, implementing, and evaluating programs and curriculum at the Norval Outdoor School. A prime focus of the position is to stimulate learning and an appreciation of the environment and the community. The Norval staff team assumes all in-class and outdoor supervisory duties while students reside at the school, as well as maintaining and developing resources and equipment on site.

Responsibilities:

- Plan and schedule weekly programs with other Norval faculty;
- Plan and deliver lessons for visiting groups (SK to adult), utilizing both outdoor and indoor settings;
- Demonstrate an understanding of the unique dynamics of single gender, mixed groups, and customizes programs and activities accordingly;
- Share in supervision of students throughout the day including program, free time, meals, evenings and overnight;
- Overnight supervision includes camping out in all seasons;
- Share in conveying of key information to students e.g., mealtime announcements; arrival & departure routines; recreation activity rules;
- Take charge of the management & maintenance of specific program materials as assigned by the Norval Director. This includes bees & apiary equipment; the garden; high and low ropes elements & equipment; cameras; ski equipment; classroom plants and displays; archery range; fishing equipment; first aid kits and first aid cabinet;
- Initiate first aid and crisis response as needed during any supervision of a group;

- Perform site-specific administrative duties (e.g., cataloging of group photos; keeping of records; library; inventory);
- Assist with housekeeping, kitchen operation and other on-site routines/tasks as needed.

Knowledge and Competencies:

- Display enthusiasm and participate fully in the UCC community;
- Excellent interpersonal skills and ability to develop strong professional relationships with students, colleagues, administration and parents;
- Collaborative team member;
- Exemplary communication, organizational and problem solving skills;
- Ability to recognize individual learning styles and the characteristics of learners;
- Invest in personal development and strive to grow professionally;
- Highly accountable with strong follow through on commitments;
- Exhibit a high level of commitment, perseverance, initiative and adaptability;
- Display creativity and innovation both in and out of the classroom;
- High degree of flexibility and adaptability.

Education, Qualifications and Experience:

- An undergraduate degree in an outdoor-related program is an asset;
- Proven competency in outdoor and beyond-the-classroom skill areas;
- Previous experience working with children of varying ages in outdoor settings;
- Well developed written and oral communication skills;
- Garden and high ropes experience is an asset.

Additional Requirements:

- Must lead and participate in often strenuous outdoor activities (e.g., hiking, cross-country skiing) and be able to respond to emergencies during such programs;
- Adaptability to be on call during off hours and occasionally weekends.
- Adaptability to run programs during weekends and summer months

If you have the majority of the qualifications we're looking for, we encourage you to express your interest by submitting your application.

UCC is an Equal Opportunity Employer and values diversity, encouraging applications from all qualified individuals and welcome applications from women, visible minorities, Aboriginal peoples, persons with disabilities, and LGBTQ persons. UCC embraces pluralism - celebrating differences, cherishing similarities, and giving voice to multiple perspectives. If you are contacted regarding a UCC opportunity, please advise if you require any accommodations.

Please [apply online](#) by creating a “**Teachers**” profile account by **Friday July 15, 2022**. We thank all candidates in advance; however, we will contact only those selected for an interview.

Please complete all application instructions below when applying.

As part of your application please include a resume and cover letter. **In your cover letter, address the following prompt:**

1. Upper Canada College values diversity as a source of strength. How would you contribute to the diversity of Upper Canada College?

To learn more about us please visit our site at www.ucc.on.ca